

**TOWNSHIP BOARD MEETING
MONDAY, DECEMBER 4, 2023
MINUTES**

1) CALL TO ORDER

The Board of Town Trustees of the Town of Proviso met at the Office of the Township Clerk, 4565 Harrison Street, Hillside, IL 60162 on Monday, December 4, 2023.

2) ROLL CALL

Supervisor Corrigan called the meeting to order at 5:35 p.m., and on a roll call the following responded: Trustees Thomas, Christopher, Chavez, Herrell, Supervisor Corrigan. Also present were Clerk Williams, Attorney Halleran, and Assessor Zawaski.

3) PLEDGE OF ALLEGIANCE

Supervisor Corrigan led the board in the Pledge of Allegiance.

4) APPROVAL OF MINUTES

Trustee Herrell moved, seconded by Trustee Chavez, that the Board of Trustees approve the minutes of the Township Board Meeting held on November 15, 2023.

Roll Call Vote #1

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

Nays: None

Absent: None

Motion carried

5) APPROVAL OF BILLS

Trustee Chavez moved, seconded by Trustee Herrell, that the Board of Trustees approve payment of the bills submitted for November 16, 2023 – November 30, 2023

Roll Call Vote #2

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

Nays: None

Absent: None

Motion carried

6) ATTORNEY' REPORT

No report

7) CLOSED SESSION

None

8) OLD BUSINESS

- A. Supervisor's Report** – No warrants signed. The legislative report is attached. Nice report from a client about Handyman services. Christmas lunch at The Alpine on December 21 from 2– 4 pm. Please confirm attendance.
- B. Clerk's Report** – Birth and Death revenue reported.
- C. Trustee's Report** – None
- D. Elected Officials Report** – None
- E. Staff Report** – None

9) NEW BUSINESS

- A.** Consideration to approve specific personnel matters requiring board action.
None
- B.** Trustee Herrell moved, seconded by Trustee Christopher, that the Board of Trustees Approve an Ordinance Approving the Tax Levy for Proviso Township and General Assistance Purposes for the 2023 Tax Yera
Roll Call Vote #3
Discussion: None
Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan
Nays: None
Absent: None
Motion carried
- C.** Trustee Herrell moved, seconded by Trustee Chavez, that the Board of Trustees Approve an Ordinance Approving the Tax Levy for the Proviso Township Mental Health Commission for the 2023 Tax Year
Roll call Vote #4
Discussion: None
Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan
Nays: None
Absent: None
Motion carried
- D.** Trustee Thomas moved, seconded by Trustee Herrell, that the Board of Trustees Accept a Motion Approving the 2024 Holiday Schedule
Roll Call Vote #5
Discussion: None
Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan
Nays: None
Absent: None
Motion carried

- E.** Trustee Chavez moved, seconded by Trustee Christopher, that the Board of Trustees Accept a Motion Approving the 2024 Meeting Schedule

Roll Call Vote #6

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

Nays: None

Absent: None

Motion carried

- F.** Trustee Herrell moved, seconded by Trustee Thomas, that the Board of Trustees Approve a Resolution Authorizing the Township Supervisor to Hire a Full-time Employee for the Proviso Township Youth Services Department

Roll Call Vote #7

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

Nays: None

Absent: None

Motion carried

- G.** Trustee Herrell moved, seconded by Trustee Christopher, that the Board of Trustees Approve a Resolution Amending the Proviso Township Personnel Policy and Procedures Manual by Adding Paid Leave for All Workers Act Benefits

Roll Call Vote #8

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

Nays: None

Absent: None

Motion carried

10) PUBLIC PARTICIPATION

None

11) ADJOURNMENT

Trustee Thomas moved, seconded by Trustee Chavez, that the Board of Trustees adjourn the meeting at 5:47 pm.

Roll Call Vote #9

Discussion: None

Ayes: Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

Nays: None

Absent: None

Motion carried