

**TOWNSHIP BOARD MEETING  
MONDAY, NOVEMBER 6, 2023  
MINUTES**

**1) CALL TO ORDER**

The Board of Town Trustees of the Town of Proviso met at the Office of the Township Clerk, 4565 Harrison Street, Hillside, IL 60162 on Monday, November 6, 2023.

**2) ROLL CALL**

Supervisor Corrigan called the meeting to order at 5:32 p.m., and on a roll call the following responded: Trustees Thomas, Christopher, Chavez, Herrell, Supervisor Corrigan. Also present were Clerk Williams, Attorney Durkin, Assessor Zawaski, and Jorge Velazquez, Director of Senior Services.

**3) PLEDGE OF ALLEGIANCE**

Supervisor Corrigan led the board in the Pledge of Allegiance.

**4) APPROVAL OF MINUTES**

Trustee Christopher moved, seconded by Trustee Herrell, that the Board of Trustees approve the minutes of the Township Board Meeting held on October 18, 2023.

**Roll Call Vote #1**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**

**5) APPROVAL OF BILLS**

Trustee Chavez moved, seconded by Trustee Herrell, that the Board of Trustees approve payment of the bills submitted for October 16, 2023 – October 31, 2023

**Roll Call Vote #2**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**

**6) ATTORNEY' REPORT**

No report

**7) CLOSED SESSION**

None

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**8) OLD BUSINESS**

**A. Supervisor's Report** – Warrants signed. Handyman and legislative report attached.

Trustee Herrell moved, seconded by Trustee Christopher, that the Board of Trustees Approve the warrants for August and September 2023.

**Roll Call Vote #3**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

**B. Clerk's Report** – Birth and Death revenue reported. Announced Marilyn's retirement

**C. Trustee's Report** – None

**D. Elected Officials Report** – Assessor Zawaski said they had 2,176 appeals in the office. The Board of Review will open in January or February of 2024

**E. Staff Report** – Jorge Velazquez, Director of Senior Services, sold out Hamilton tickets for November 29, 2023, and ordered a second bus for January 10, 2024, which is still available

**9) NEW BUSINESS**

**A.** Consideration to approve specific personnel matters requiring board action.

**B.** Trustee Herrell moved, seconded by Trustee Christopher, that the Board of Trustees Accept the Annual Financial Audit from GW & Associates

**Roll Call Vote #4**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

**C.** Trustee Herrell moved, seconded by Trustee Chavez, that the Board of Trustees Approve a Resolution Determining the Estimated Property Taxes to Be Levied for the Proviso Township Mental Health Commission for the 2023 Tax Year for \$5,052,570.00

**Roll call Vote #5**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

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- D.** Trustee Herrell moved, seconded by Trustee Christopher that the Board of Trustees Approve a Resolution determining the Estimated Property Taxes to be Levied for the Proviso Township and General Assistance Purposes for the 2023 Tax Year for \$6,272,000.00

**Roll Call Vote #6**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

- E.** Trustee Herrell moved, seconded by Trustee Chavez, that the Board of Trustees Authorize the Township Supervisor to Hire Two Part-time Employees for the Proviso Township Transportation Department

**Roll Call Vote #7**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

- F.** Trustee Herrell moved, seconded by Trustee Christopher, that the Board of Trustees Authorize the Township Supervisor to Hire a Director of Transportation

**Roll Call Vote #8**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

- G.** Trustee Herrell moved, seconded by Trustee Chavez, that the Board of Trustees Approve a Resolution Accepting the Insurance Program Proposal Submitted by Marsh McLennan Agency for the Township of Proviso

**Roll Call Vote #9**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

**10) PUBLIC PARTICIPATION**

GW & Associates discussed the Annual Financial Audit

**11) ADJOURNMENT**

Trustee Chavez moved, seconded by Trustee Thomas, that the Board of Trustees adjourn the meeting at 5:55 pm.

**Roll Call Vote #10**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**

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Township Clerk, Anthony “Tony” Williams.